

Quick guide

Languages & Translations

Build fully translated check-in flows with a few clicks.
Welcome visitors in their native language.

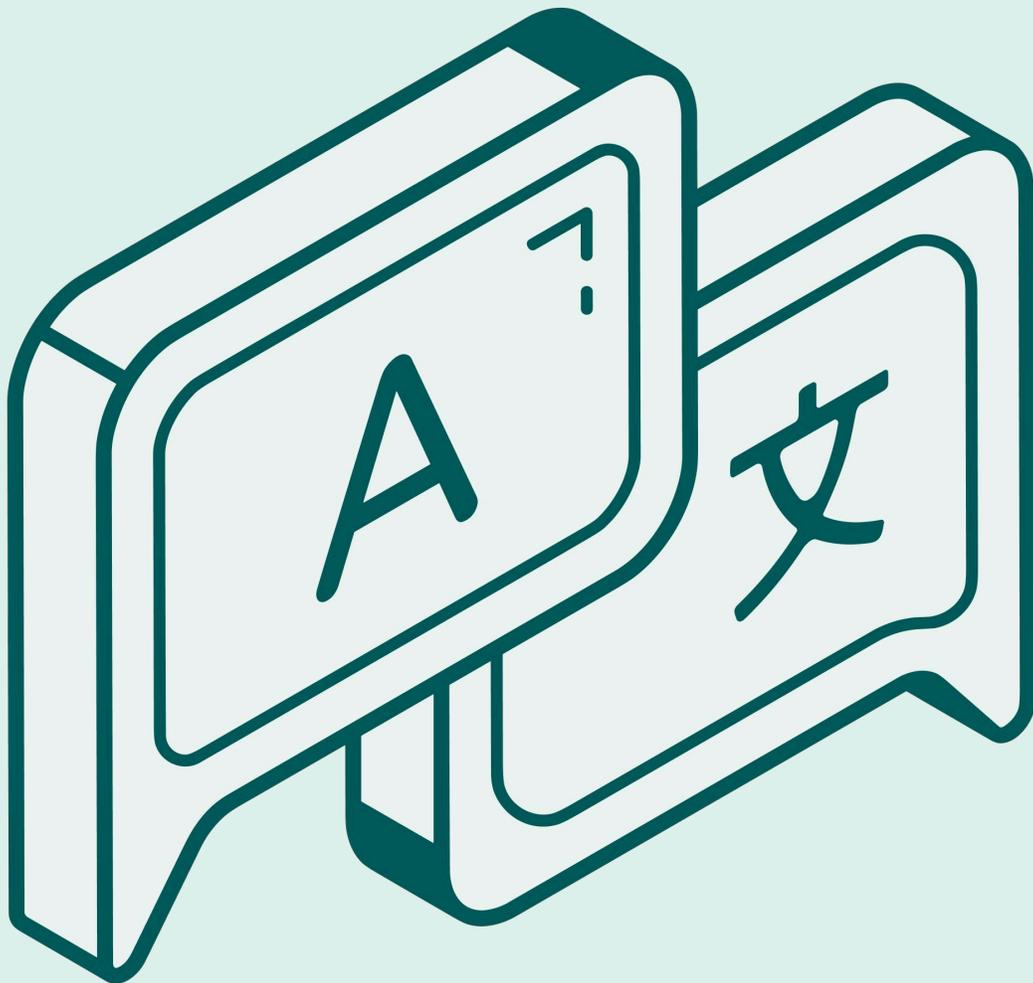


Table of contents

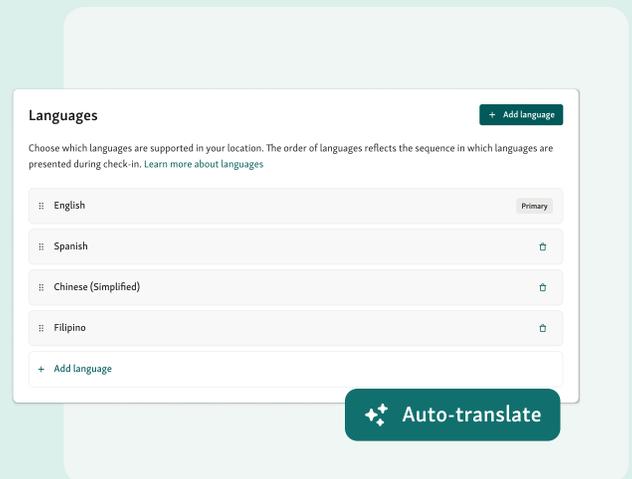
New: Languages in Location Settings	3
Key Features and Benefits	3
How does check-in flow work in multiple languages?	4
How front-line staff can track visitor languages?	5
Setup Guides	6
• How to create a multilingual check-in flow?	6-8
• How to display multiple languages on iPad?	9

New: Languages and Auto-translations in Location Settings

You can now manage languages and use the auto-translation capability to streamline translations.

With support for 75 languages and AI-driven auto-translations, Qminder allows users to translate sign-in flows and messages in just a few clicks.

The Auto-translate button creates a fully translated check-in process, ensuring that your visitors feel understood and valued—no matter what language they speak.

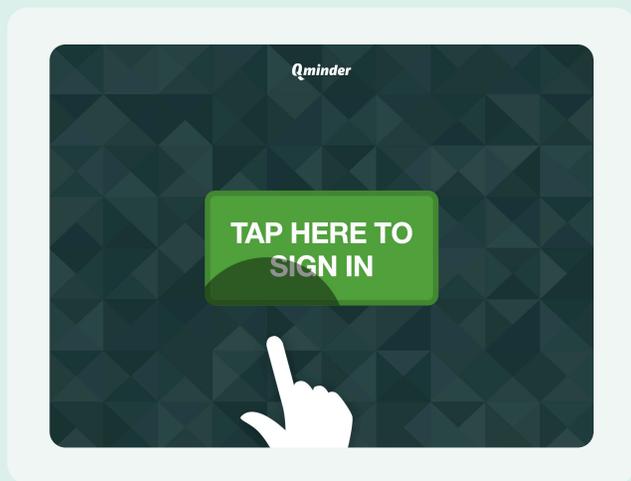


Key Features and Benefits

The Languages page introduces powerful new functions and settings to Qminder, allowing users to:

- **Manage languages effortlessly:** Control language settings from a single place in Location Settings.
- **Add and customize translations:** Easily add up to 75 languages, customize translations for greater accuracy, or delete them as needed.
- **One-click auto-translation:** Instantly translate iPad , Visit Planner and Text messages with one button. Visitors will select a language, and see the Services and check-in questions in their preferred language.

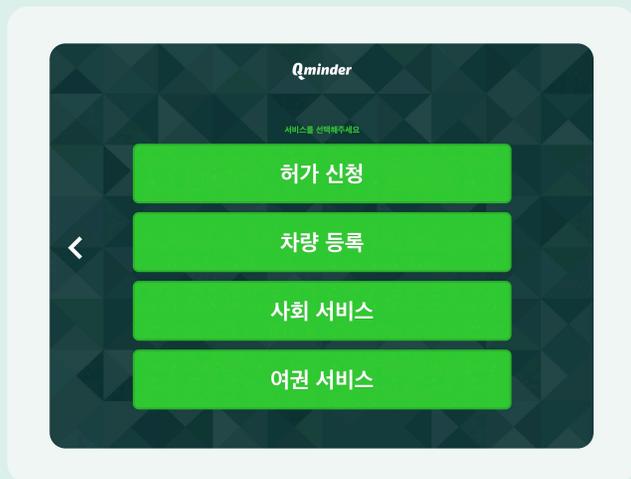
How does check-in flow work in multiple languages?



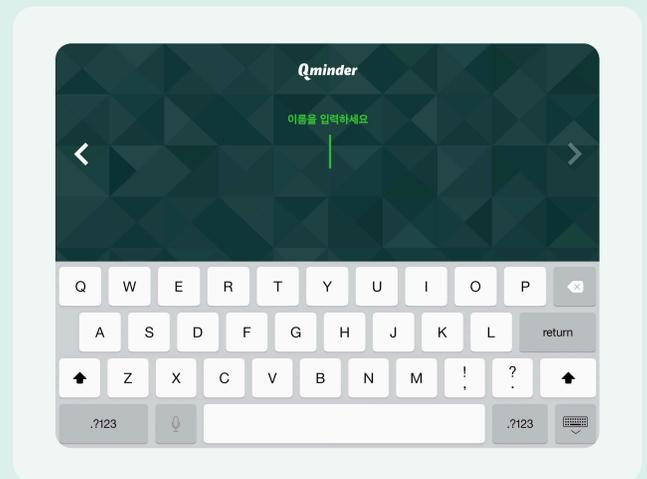
Visitor arrives at the facility and starts checking in



Chooses a language from the iPad screen



Services appear in the selected language



Check-in questions appear in the selected language

Visitors who sign-in from the Visit Planner page can choose their preferred language from the top right corner.

How front-line staff can track visitor languages?

Front-line staff can see the visitors' preferred language from the Visitor details area, and manually change it if it's needed.

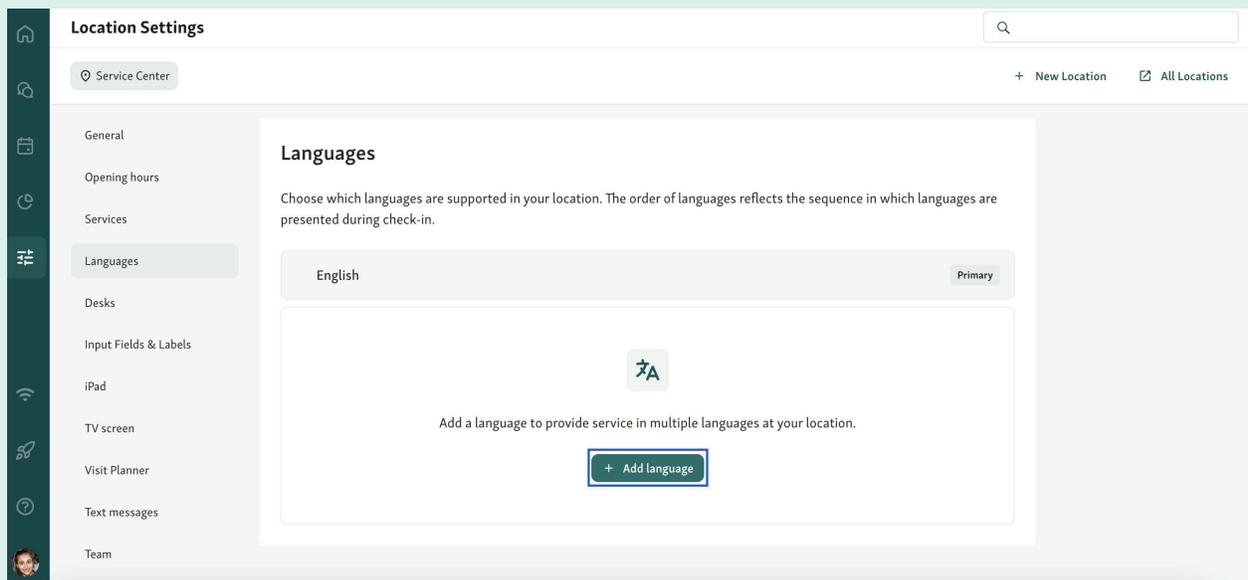
The screenshot displays the Qminder interface for a service center. On the left, a sidebar contains navigation icons. The main area shows a service center overview with 'Services 4', 'Serving now 1', 'Waiting 0', and 'Completed 1'. The 'Serving now' section is active, showing details for Juliette Koppa, including the service 'Vehicle Registration' and clerk 'Grace Myers'. On the right, the 'Visitor details' panel for Juliette Koppa is shown, with fields for Email (juliettekoppa@email.com), Phone number (0903 905 8923), and Service (Vehicle Registration). The 'Language' dropdown menu is highlighted with a blue border and set to 'French'. At the bottom, there are buttons for 'Finish serving', 'Call next', and a menu icon. An 'Activity & Messages' window is open, showing a timeline of events: '21:02 Visitor checked in by me', '21:04 Visitor called by me', and '21:04 Automated message sent to visitor'. The message text is 'Juliette c'est à votre tour, veuillez vous présenter à la réception.'

All the automated text messages will deliver as usual, and in visitors' preferred language.

Setup Guides

How to create a multilingual check-in flow?

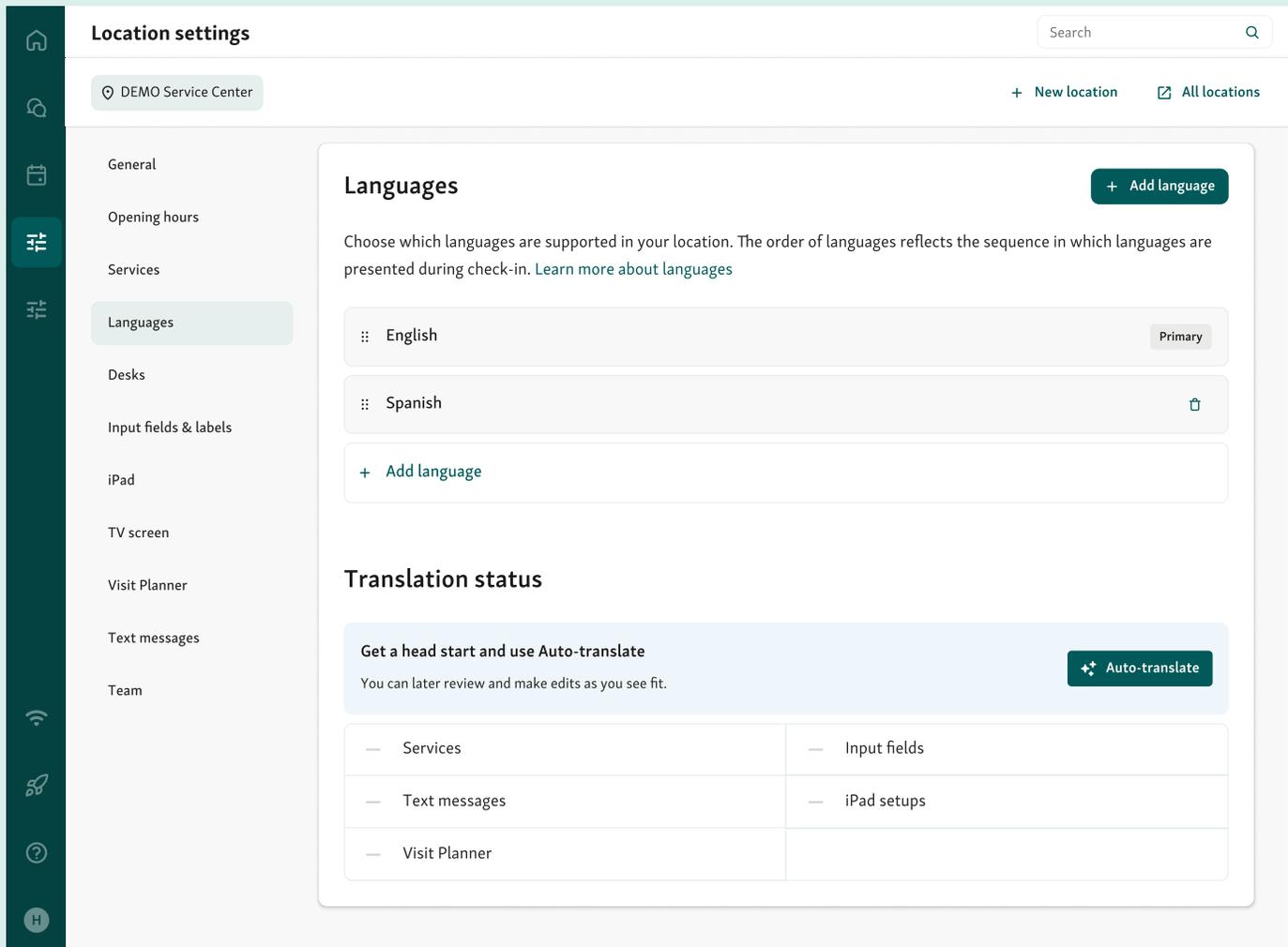
1. Go to the Location Settings page and click on Languages from the side menu.
2. Click the + Add Language button from the middle of your screen and choose the language you wish to add from the drop-down menu.



! If your location is currently using workarounds—such as combining multiple languages within a single Service name or Input Field (e.g., English/XX language), we recommend editing them to keep only English titles before proceeding.

Setup Guides

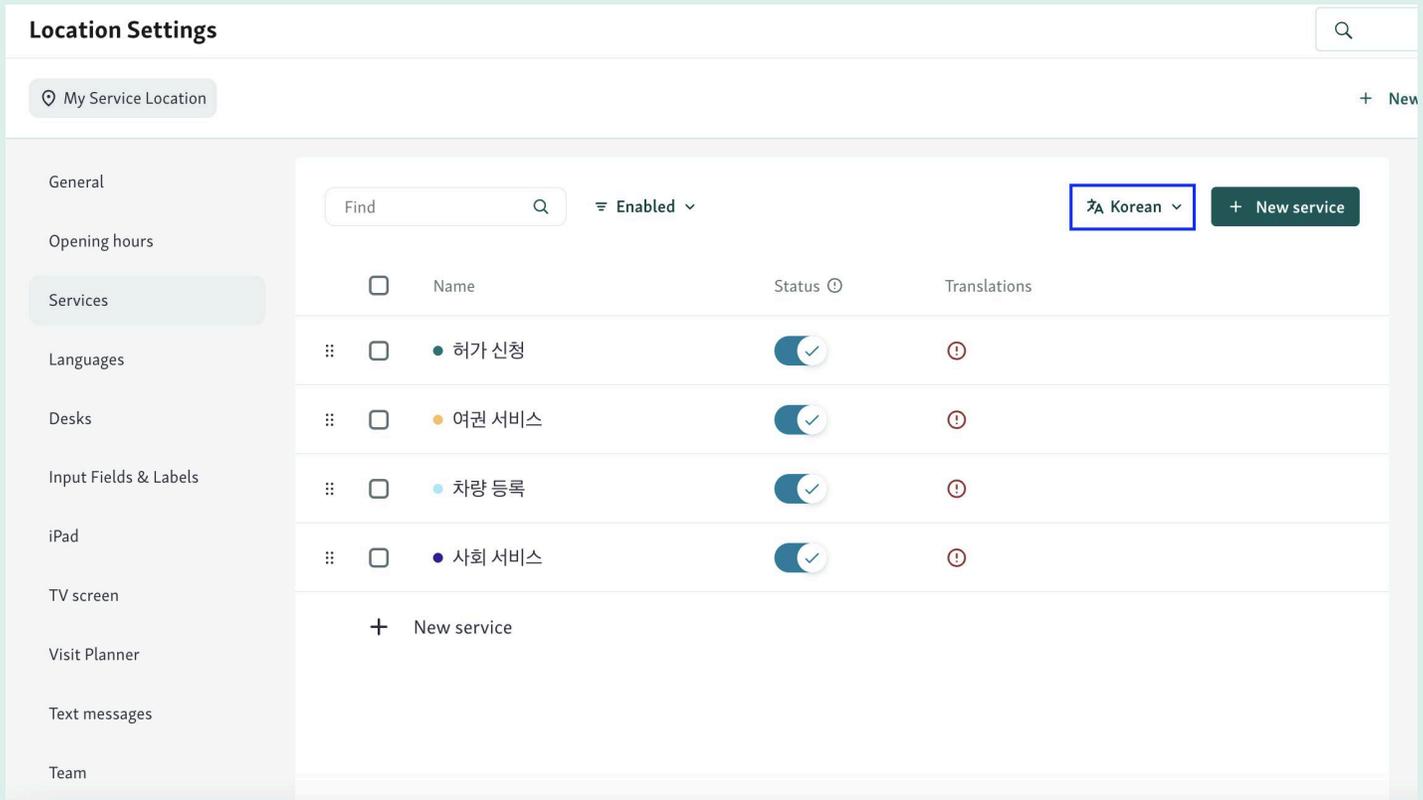
3. After adding a language, an option to auto-translate will appear. Click the Auto-translate button to translate iPad, Visit Planner and Text messages.



Once languages are configured, visitors can select their preferred language on the iPad or Visit Planner before check-in. They'll receive text messages, see service names & check-in questions in their chosen language.

Setup Guides

4. Translations will appear on the Services and also Input Fields pages in Location settings.



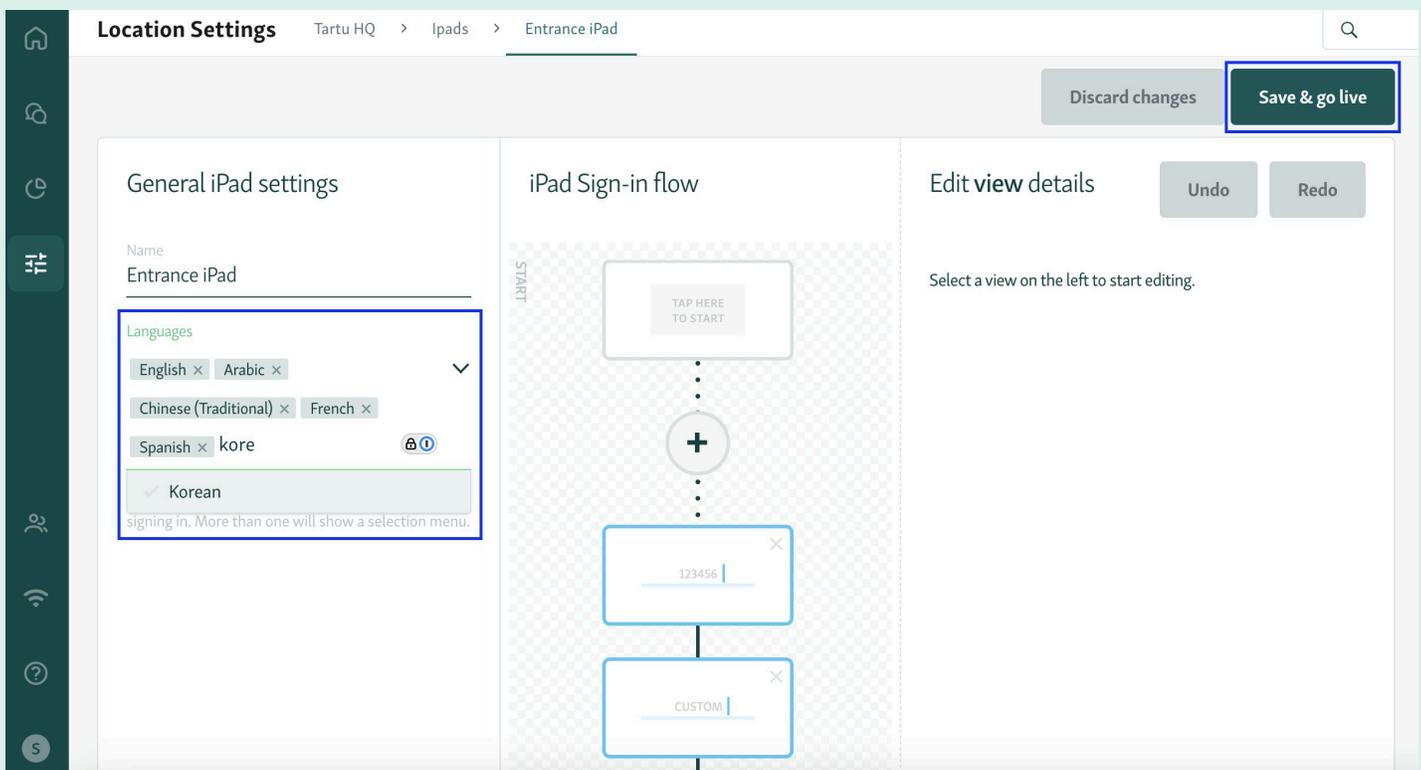
5. Go to Location settings > Services or Input Fields and review each translation for accuracy. You can use the upper menu to change the language or click a name to view translated service names.

! To allow visitors to choose a language from the iPad screen, you need to configure Language settings for each device.

Setup Guides

How to display multiple languages on iPad?

1. After adding languages and translations to your location , go to **Location Settings** > **iPad** and select a device to configure.
2. Click on Languages and select the languages you want to display on the iPad from the dropdown menu. Click Save to apply your changes.



That's it! Your multilingual check-in setup is ready to welcome visitors! 💪

Thank you!

You can find this and more information at

<https://help.qminder.com/location-settings#multilingual-flow>

